



## ARCHIVAL RECORDING AGREEMENT

This project, [www.freetimeourstories.org.uk](http://www.freetimeourstories.org.uk), funded by the Heritage Lottery Fund, aims to record the changing nature of people's leisure time. To capture and preserve memories, to ensure that an important part of our heritage is not lost.

The purpose of this agreement is to ensure that your contribution is added to digital:works archive in strict accordance with your wishes. All material will be preserved as a permanent public reference resource at Dorset History Centre, Bridport Road, Dorchester, Dorset DT1 1RP.

The photographs and oral history you allow us to record may be used in a public exhibition at Dorset County Museum, included in an app and on our website. It may also be used to raise awareness of the project and our work, including in lectures, in workshops, newsletters, leaflets, websites and books.

If you are happy with your recording being made publicly accessible and preserved in a public archive please complete the declaration on the reverse in order to transfer copyright to digital:works and Dorset History Centre.



I hereby assign the copyright in my contribution to digital:works archive. Digital:works reserves the rights to pass this copyright over to other public archives like the Dorset History Centre, the Heritage Lottery Fund and the British Library for non-commercial use.

Moreover as technology changes we may have to, without changing the content, transfer the recording to any medium or format for the purpose of preservation. Dorset History Centre may have to keep more than one copy of the recording for the purposes of back-up and preservation.

Your name and contact details are collected solely for the purpose of administration by digital:works for this project and collections/rights management by the Dorset History Centre – it will not be shared with third parties or used for any other purpose.

**DECLARATION**

I, the interviewee, confirm that I consented to take part in the recording(s) and hereby assign to digital:works and the Dorset History Centre and its parent organisation (Dorset County Council and its successors) all copyright in my contribution for use in all and any media. I understand that this will not affect my moral right to be identified as the 'performer' in accordance with the Copyright, Design and Patents Act 1988.

Signed . . . . . Date . . . . .

Print Name . . . . .

Address . . . . .

. . . . .

Tel . . . . . Email . . . . .

If you would like restrictions on public access for a set period, or if you would like to exclude certain uses, please state here any restrictions.

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This Agreement will be governed by and construed in accordance with English law and the jurisdiction of the English courts. Both parties shall, by signing, indicate acceptance of the Agreement.

Signed (on behalf of digital:works) . . . . .

Print Name: . . . . . Date . . . . .

Ref No.	
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